## Café Assistant and Kitchen Porter Placement

<table>
<thead>
<tr>
<th>Placement Title</th>
<th>Café Assistant and Kitchen Porter</th>
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<tbody>
<tr>
<td>Project/Team</td>
<td>The Cafe</td>
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<tr>
<td>Context of the role</td>
<td>Our café is a popular Bristol eating place where customers experience a warm and cosy atmosphere in the winter or can sit outside in the summer and enjoy our countryside surroundings in the city centre. The wholesome and tasty food is freshly prepared using our own farm produce wherever possible and is served by our friendly and welcoming staff. We are looking for individuals to do work placements with the café manager and café team to learn best practice in café and hospitality. The work on your placement will ensure that the café functions efficiently and effectively.</td>
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| Main tasks and responsibilities | • To work under the Café Manager.  
• Washing up and cleaning kitchen equipment.  
• Maintaining cleanliness and hygiene standards in the kitchen and Café area, inside and out.  
• Preparing food and cooking set dishes.  
• Maintaining and developing good customer service and relations.  
• Taking orders and handling cash.  
• Making hot beverages and serving drinks.  
• Responding to enquiries and representing the farm  
• Undertaking other occasional duties commensurate with the post. |
| Reporting to | Anna Ralph and Sarah Mountford |
| Support and training | We will offer you:  
• Initial induction  
• Regular supervision, support and training where appropriate |
to develop your own skills base in the areas you would like to focus on.

- Employment support drop-ins with the opportunity to discuss next steps to employment.

The role will provide you with the opportunity to give something to the community and develop the valuable work of the Farm.

| Skills, Experience and Qualities You Need | Customer service skills and can interact with general public  
- Friendly and welcoming manner  
- Enjoys working as part of a team  
- Efficient, reliable and trustworthy  
- Good communication skills and enjoys meeting and talking with people  
- Able to follow instructions but also work on own initiative when required  
- Willingness to undertake any training necessary for the role |

This is an ideal role for someone who would like to develop catering skills and experience of working in a café. You will have the opportunity to meet new people and work as part of a friendly team whilst increasing your employability.

| For more information, contact: | Sarah Mountford  
Project and Volunteer Coordinator  
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